

## INSPIRE Action Working Group

**Minutes of 12<sup>th</sup> meeting held at Intelligent Addressing, Adam Street, London  
14.00, Tuesday 8<sup>th</sup> March 2010**

**Present:** Peter Capell (PC), Clare Hadley (CH), Dan Haigh (DH, secretary), Gayle Gander (GG), Robin Gatward (RG), Ian Masser (IM), John Pepper (JP), Les Rackham (LR), Steven Ramage (SR), Gesche Schmid (GS), Graham Vowles (GV), Rob Walker (RWal), Robin Waters (RWat, chair).

<b>1</b>	<p><b>Apologies for absence</b></p> <p>None</p> <p>Robin Gatward was welcomed as a representative from the Transport SIG, and John Pepper and Graham Vowles as potential members.</p>	
<b>2</b>	<p><b>Minutes</b></p> <p>The minutes of the meeting on 6<sup>th</sup> October were agreed.</p>	
<b>3</b>	<p><b>Actions Outstanding</b></p> <p>Actions agreed at the previous meeting were reviewed.</p> <p>10/01 Key points from RWal's data spec comment resolution are still to be published on AGI website. <span style="float: right;"><b>10/01</b></span></p> <p>10/04 and 11/06 (Review the AWG pages on the AGI website and write explanatory sentences for documents links) have not yet been done. (See 6a below.)</p> <p>11/03 (JRC's INSPIRE status report to be put on website) has been done, but a new report is now available, and should be published</p> <p>11/09 (Ensure a representative from every SIG on the Infolist) still to be done. RWat. <span style="float: right;"><b>11/09</b></span></p> <p>11/11 (Rework INSPIRE overview paper and publish) still to be done. RWat, IM. <span style="float: right;"><b>11/11</b></span></p>	
<b>4</b>	<p><b>Latest INSPIRE activity</b></p> <p><b>a. Discovery and View regulations</b></p> <p>These were published in December and must be implemented by Dec 2011.</p> <p>A UK Location Programme working group is in place (led by Bill Oates) to make recommendations about UK implementation. AWG members suggested that issues that required addressing were:</p> <ul style="list-style-type: none"> <li>• Implied assumption that all datasets can be viewed as a map – not true.</li> <li>• Representation of temporal changes (esp. oceanographic features).</li> <li>• Are textual descriptions of geographic features (e.g. bus routes) within scope?</li> </ul> <p>The AWG noted that UKLP are organising a meeting of data providers for Annex I datasets at the end of March at which these issues may be discussed and may be resolved.</p>	

	<p><b>b. Call for participation in development of specifications for Annex II and III themes</b>  CH has been informed that some Annex II and III Thematic Working Groups are lacking experts. A meeting to clarify this is to be held on Wednesday and CH will circulate any vacancies after that meeting. It was noted that TWG members were drawn from volunteers from SDICs/LMOs which had to cover any costs incurred.</p> <p><b>c. UK INSPIRE Regulations</b>  These were published in December. The Regulations; a Guide for England Wales and Northern Ireland; and transposition notes are available from <a href="http://location.defra.gov.uk/inspire/">http://location.defra.gov.uk/inspire/</a>. However there were no details of what would happen to any organisation not meeting their statutory obligations.</p> <p>RWat to ask AGI Director to raise a general question about enforcement of INSPIRE regulations with the UKLC.</p> <p><b>d. Draft Commission Regulations on Interoperability and Download/Transformation Services</b>  The newer version of these regulations imply that sub-national transformation services must be accessible at national level. Implications for UK implementation could be raised by members attending the UKLP Annex I data providers meeting at the end of March.</p> <p>The Interoperability regulations have the same implementation date for datasets in all three annexes. This is probably a mistake, and has been raised with Eurostat.</p> <p><b>e. Updated guidelines for Monitoring &amp; Reporting</b>  These are Defra guidelines. The first official report has to be made May 2010. This is Defra's responsibility for UK – including the devolved governments.</p> <p><b>f. User requirements survey for Annex II and III themes</b>  This was felt to be an unwieldy and cumbersome questionnaire. Nevertheless the AWG believes that it should be advertised as widely as possible – insufficient user requirements were a weakness in the drafting of the Annex I themes.</p> <p>RWat to draft a follow up notice and ask the AGI Director to disseminate as widely as possible.</p> <p><b>g. JRC contract for INSPIRE Technical Guidelines on Schema Transformation</b>  It was noted that RWal, RWat and SR are involved with the Cambridge based consortium that has won this contract.</p>	<p>12/01</p> <p>12/02</p> <p>12/03</p>
5	<p><b>INSPIRE Governance</b></p> <p><b>a. UK Location Council &amp; Programme</b>  The UKLP has been working towards metadata and network services compliance with meetings of the Interoperability Board and sub-committees.</p> <p>Mick Cory (from Northern Ireland government &amp; formerly head of OSNI) has been selected as the chair of the new Location User Group. A representative membership of about 20 is being recruited and the terms of reference have been published on the UKLP web site.</p> <p>A slightly updated UKLII Roadmap was published in February with 'minor changes to</p>	

	<p>the timeline diagram and to the Executive Summary'. SR will distribute a copy of the timeline which will be published on (or linked from) the INSPIRE pages on the AGI web site.</p> <p>Defra have responded to the EC 'INSPIRE State of Play' questionnaire'. IM is an advisor to this project which is based at the University of Leuven and he explained the rationale and methodology. Comparison tables for all 27 Member States will be published and presented at the INSPIRE meeting in Krakow in June.</p> <p>Given the very inaccurate report on the UK that was published in the last round of this survey (Dec 2007) the AWG is concerned that the UK is presented as accurately as possible. The current questionnaire is less technical than before with many limited 'tick box' answers required. The AWG recommends that the AGI Director takes this issue up with the UKLP – both the overall methodology (and its relationship to the 'official' monitoring and reporting function) and the specific answers from UK that may need consultation with a wider range of stakeholders to produce an accurate picture. Note that this survey is not limited to INSPIRE but to SDIs in general. RWat to raise with AGI Director</p> <p><b>b. Other member states' programmes</b>  11 member states have not yet transposed the INSPIRE Directive, including Spain and parts of Germany. The Dutch have incorporated extra elements into their transposition, strengthening the legislation. However it is very difficult to get a clear overall picture of progress. Transposition is not necessarily a good indicator of progress: some countries have forged ahead technically – without transposition – and vice versa..</p>	<p>12/04</p> <p>12/05</p>
<p>6</p>	<p><b>Outreach</b></p> <p><b>a. AGI Web site review and revision</b>  The AWG part of the AGI website has been in place for 3 years and needs to be fully reviewed – but in the context of the new design for the site as a whole. GG, DH and RWat will carry out this review and make recommendations to the next meeting.</p> <p><b>b. UK INSPIRE Interest Group – JRC website</b>  The UK INSPIRE Interest Group on the EC's INSPIRE Forum was instigated in January but there has been no significant activity.</p> <p><b>c. Interactive forum</b>  Given the AWG's proposal to Council to try to establish an interactive forum for a UK INSPIRE community there was a discussion on which platform this would best take place. (AGI own, LinkedIn, INSPIRE Forum (above), et al.)</p> <p>AWG members who had attended the new AGI Outreach WG had emphasised a more proactive approach to European issues. This will be discussed by council.</p> <p>It was therefore concluded that use of the UK INSPIRE Interest Group on the INSPIRE Forum would be the most suitable platform and it was agreed to try to make this work with proactive posting of information and discussion points. JP to take to Council this recommendation.</p> <p>SR agreed to post (a reference to?) the latest timeline from the UKLP.</p>	<p>12/06</p> <p>12/07</p> <p>12/08</p>
<p>7</p>	<p><b>Future events</b></p>	

	<p><b>a. Defra events</b> UKLP Interoperability Board was deferring metadata events until the autumn. No other Defra requests for AGI help were known.</p> <p><b>b. AGI INSPIRE event</b> The AWG has an obligation to sponsor at least one event per annum. It was agreed that this should be as practical as possible – rather than just an awareness event. Discussion centred on potential ‘themes’ – particularly Transport and Administrative Areas. A subgroup of RG, RWal, JP (lead), CH was given the task of proposing a suitable event – possible for June in London.</p> <p><b>c. INSPIRE conference, Krakow</b> It was noted that the INSPIRE conference would be in Krakow this year from 22-25 June. RWat and IM will be attending. There has been no proposal for an AGI paper.</p> <p><b>d. AGI conference, Stratford upon Avon</b> Abstracts for papers are requested by 7<sup>th</sup> May. The AWG agreed that it should suggest an INSPIRE session to the conference organisers. RWat to action.</p> <p><b>e. Other joint meetings</b> The National Receptor Database launch event (attended by JP) highlighted disjointed and overlapping knowledge of related initiatives (such as INSPIRE and Atlantis). JP volunteered to investigate communications with the NRD.</p> <p><b>f. UK Gemini 2 metadata workshops</b> See 7a above. RWat will raise with AGI conference committee.</p> <p><b>g. AGI Regional events</b> No requests for INSPIRE input. RWat will remind regional chairs of the AWG’s offer to help with any event.</p> <p><b>h. Other</b> IM noted that there was an International SDI conference in Skopje, Macedonia in September and the GSDI meeting in Singapore in late October.</p>	<p>12/09</p> <p>12/10</p> <p>12/11</p> <p>12/12</p> <p>12/13</p>
<b>8</b>	<p><b>OS consultation</b></p> <p>After email exchanges it had been agreed not to put in an ‘official’ AWG response to AGI. RWat sent a personal response with an ‘INSPIRE perspective’ to the AGI.</p>	
<b>9</b>	<p><b>Membership of AWG committee</b></p> <p>RG, GV, JP all expressed a wish to join the committee. SR announced his move to OGC (from 1Spatial) and it was noted that he would no longer therefore represent UK vendors. He suggested that having an OGC representative would be useful. He was congratulated on his move.</p> <p>The AWG agreed that a UKLP representative on the committee would be very useful (previously Ian Greenwood attended). RWat agreed to liaise with the AGI Director on appropriate numbers and representation.</p>	12/14
<b>11</b>	<p><b>Any other business</b></p>	

	None	
<b>12</b>	<p><b>Date and place of next meeting</b> 8 Jun, Environment Agency, Millbank Tower.</p> <p>Provisional dates for subsequent meetings are to be: 7 Sep, 23 Nov.</p>	

Action Number	Minutes Item	Action	Person	Progress
10/01	3	Publish key points from RWal's report on data spec comment resolution meeting on AGI website.	RWat	
11/09	3	Ensure a representative from every SIG on the Infolist.	RWat	
11/11	3	Rework INSPIRE overview paper and publish.	IM, RWat	
12/01	4b	Circulate details of INSPIRE TWGs needing experts.	CH	Done
12/02	4c	Ask AGI Director to raise issue of enforcement of UK INSPIRE regulations with UKLC.	RWat	Done
12/03	4f	Draft Annex II/III user requirements survey reminder and request AGI Director to promulgate as widely as possible.	RWat	Done
12/04	5a	Distribute copy of (or links to) new UKLP timeline	SR	Done
12/05	5a	Make AGI Director aware of AWG concerns about the EC SoP questionnaire (and methodology) as well as the UK responses that have been seen.	RWat	
12/06	6a	Review AWG pages on AGI website, making recommendations for change.	GG, DH, RWat	
12/07	6c	Recommend to Council that the UK INSPIRE Interest Group on the JRC run INSPIRE forum be used as the primary 'on-line forum' for INSPIRE related issues.	JP	
12/08	6c	Publish 1-page roadmap from UKLP conceptual design to forum.	SR	Done
12/09	7b	Propose suitable INSPIRE implementation oriented event	JP, CH, RG, RWal	
12/10	7d	Propose INSPIRE Session for AGI conference	RWat	Done
12/11	7e	Investigate relevance of INSPIRE implementation to the EA's National Receptor Database.	JP	
12/12	7f	Propose possible metadata workshop for AGI conference.	RWat	Done
12/13	7g	Remind AGI regional chairs of AWG offer of INSPIRE input for regional events	RWat	
12/14	9	Consult with AGI Director on membership of the AWG committee which is now up to 12/13.	RWat	