AGI Council Meeting

24 May 2024 09:00 – 12:00

Meeting held online

AGENDA

Item		Lead
1	Welcome and updates from Chair and Vice Chair	Peter
2	Review of Actions	Hon Sec
3	Comms including GeoBusiness	Richard
4	Finances	Treasurer
5	AGI/RGS meeting update	Peter
6	ICT & Digital Estate update	Sam & John
7	GeoCom	Vida, Adam & Liz
8	National Groups update	NG leads
9	AGI Networks	Fergus
10	ECN Update	Vida
11	Strategy update / business planning	Peter
12	AOB	

Attendees   Peter ter Haar (chair), Sam Tizzard, Alan Moore, Ian Maxfield, Mark Stileman, Pam Whitham, Richard Flemmings, Kenna Dallaway, Sara Stewart, Liz Scott, Vida Williams, Denise McKensie, John Seabourne, Fergus Craig

Apologies   George Firth, Adam Burke, Andrew Cameron, Stuart Tosney

1   Welcome

Fergus opened the meeting and welcomed everybody.

Chair's report: Peter and Fergus met with:

(a) Compleat to discuss ways of working. Heather has requested that she attend Council meetings to say informed and enable a better service. This was agreed.

20240524-01	Peter	Confirm with Heather that Compleat will be invited to AGI Council meetings.	31 May

(b) AGI National Chairs; this proved to be a useful open dialogue. This forum will convene 3 or 4 times each year.

(c) RGS – see item 5 below.

2   Review of actions

Action ID	Owner	Task	Allocated	Due	Update notes	Reviewed
20240418-01	Fergus	Sign and add Chair's report to 2023 accounts	Apr 2024	31 May	Chair's report still to be added	May 2024
20240418-02	Andrew	Liaise with Cheryl to arrange a monthly flow of current membership data to support the work of the Membership WG.	Apr 2024	30 April	Close – agreed that Heather will attend Council meetings	May 2024
20240418-03	Pam	Liaise with Peter to provide an AGI presentation for Esri UK.	Apr 2024	May	Close	May 2024
20240418-04	Fergus	Talk to Stuart to establish his position on continued Council participation.	Apr 2024	30 April	Close – Stuart's position is confirmed	May 2024
20240418-05	Vida	Ask Council for GeoCom theme suggestions.	Apr 2024	30 April	Done – close	May 2024
20240321-01	Membership WG	Analyse current individual membership to identify opportunities to recruit additional corporate (associate and partner) members.	Mar 2024	June	Ongoing	May 2024
20240321-03	George	Arrange an AGI webinar pilot on the topic of Healthcare with input as required from John and Sam.	Mar 2024	June	On track	May 2024
20240321-05	Sara & George	Canvas AGI Members on interest in continuing to accredit CPD logging.	Mar 2024	May	Ongoing	May 2024
20240321-07	Peter	Draft an updated AGI vision and mission based on the outputs from the 21 March meeting and agree them with the Exec Group.	Mar 2024	July	Ongoing – to be reviewed at business planning meeting	May 2024
20240223-06	Fergus	Draft a TOR/template for setting up a new Network group, including governance and budget considerations.	Feb 2024	May	Ongoing	May 2024
20231204-10	ALL	All Council members to provide Heather with 'why AGI' messages / testimonials.	Dec 2023	May	Carry forward. Pam will post hers on a new Basecamp thread.	May 2024
20231204-14	ST / AC	Review the AGI membership offer in liaison with Compleat, starting with a membership survey to include interest in SIGs.	Dec 2023	March	Carry forward under Membership Action Working Group Continue action on survey – Andrew and Ian. Close	May 2024
20230610-04	RF	Send out a bulk email to all members about the eBlast benefit.	Jun 2023	March	Carry forward as part of member messaging. Close	May 2024
20221205-21	PW	Engage with named people at VOA to sell membership	Apr 2023		Intro meeting arranged for next week Needs follow-up presentation re benefits. Pam to liaise with Fergus	May 2024

3 Richard: Comms update

GeoBusiness activities:

The AGI Award winners and presenters have been decided. The rational for Chair's Award winner (David Henderson) is to be written down to ensure future consistency of judgement. As there was only one nomination for Ethics with Impact, this will not be awarded this year. Each winner will have 5 minutes to present their work.

AGI is sharing a stand (including a mini-theatre) with CICES, TSA and RICS.

Several Council members are involved in sessions.

After GeoBusiness, the primary comms focus will be GeoCom.

There was a discussion about lapel pins which George will follow up.

20240524-02	George	Liaise with Cheryl and George regarding our stock of AGI lapel pins.	5 June

4 Alan: Finance

The 2023 accounts are complete pending final signature. £50k has been moved to savings and £73k remains in the bank.

Since January income has been up and costs down against budget, but some invoices remain outstanding. We are broadly on track.

Alan has reviewed the Finance Handbook. Some associated changes will be required regarding the Council Handbook.

20240524-03	Alan	Liaise with Mark re drafting changes to the AGI Council Handbook	June

We don't yet have consistent event pricing across UK nations. AGI Scotland has raised a query about retaining surpluses from Scottish events. This will be tabled as part of the business planning meeting.

5 Peter: AGI/RGS meeting update

Peter and Fergus met with Nigel Clifford, Joe Smith and Catharine Souch. The discussion began with outlining the respective positioning and challenges of the two member organisations, both of which are undergoing strategic reviews – AGI focusing more on 'community', RGS on achieving impact through 'low ego partnerships' and professionalism. Three areas of shared opportunity were identified for continued exploration:

- Stronger CPD collaboration
- A modern, sustainable model for membership organisations
- Engaging across associations to present a unified message to government.

Peter concluded that this meeting has provided an opportunity for a very open dialogue about future models of collaboration. Denise agreed that a wider cross-organisational discussion, including the Geospatial Commission, is required to achieve a coordinated message.

6   John: ICT update

The new website is in progress. It is good to go once the updated mission statement has been confirmed and national chairs have been consulted. It will previewed to Council before going live in 2-3 weeks.

Good progress is being made on the new Microsoft estate.

- Permissions will be set against Owner, Member and Guest categories.
- After some discussion it was agreed that Network (free) members will be able to access the estate for volunteering activities but not to have access to AGI Network resources. A code of conduct is required to commit all users (notably free- or non-AGI members) to good behaviour prior to access.
- Each workspace will have a SharePoint area with controlled permissions.
- Annual auditing will be undertaken to against member turnover to ensure removal of records in line with GDPR obligations.
- Once migration is complete, no further activity should take place on Basecamp.
- Aliases (e.g. Chair, Hon Sec) will be linked to personal email addresses.

20240524-04	All	Contact itsupport@agi.org.uk to arrange onboarding to the new MS estate.	31 May

7   Vida and Liz: GeoCom planning

The Speakers sub-committee has agreed a structure for the day. There will be 4 categories: innovation, communities, thought leadership and Geo6.

It was agreed to accept the RGS venue charge of circa £5k, equivalent to 2023. Peter said that RGS should be recognised as a sponsor as it provides a subsidy on its normal commercial rates for the event.

The is no clear consensus for the conference theme, which in its current form is felt to be too generic. The GeoCom Working Group will approve a recommended theme next week and Council subsequently notified.

8   National Groups update

Sara reported that preparations are well underway for the AGINI conference. 9 sponsors have been confirm and 70 registrations received to date.

7 responses have been received following a call for more AGINI board members.

9   Fergus: AGI Networks

Fergus will share the Networks TOR once developed. He suggested that a minimum of 4 or 5 members is required for each Network. Peter urged that all Networks should be encouraged to produce outputs and not simply become talking shops.

The EO Network will be announced at GeoBusiness. Dan Wicks (of GHG Satellite) is willing to chair.

The 3D Network is in gestation. Fergus, Mark and Steve Croney will take this forward.

| 20240524-05 | Fergus & Mark | Meet with Steve Croney to develop plans for the 3D Network | 30 June |

Once the 3D Network has been defined, both initial Networks will be launched through a formal AGI communication including a sign-up facility.

10 Vida: ECN

Vida reported that:

- Cerys Butterill has become a Co-Lead alongside Tom Perks.
- ECN is exploring the idea of a LinkedIn group.
- A follow-up report to 'It's not about the money' is to be published soon.
- An ECN activity planner has been set up.

11 Peter: Strategy / business planning

A room at OS has been reserved for 18 July. Peter proposed to spend 1-2 hours on general AGI business and the remainder on developing AGI strategy and working through the consequences, notably regarding CPD, standards and engagement across the geo ecosystem. It was suggested that an external guest (or guests) should be invited to present a perspective; David Henderson, Abi Page, Ann Kemp, Nigel Clifford and David Wood were all suggested.

The executive team will finalise the agenda. There was some doubt regarding the best date – an alternative is to hold this meeting on 20 September.

20240524-06	Peter	Approach David Henderson regarding providing his perspective on a healthy geospatial ecosystem at the busi8ness planning meeting.	20 June
20240524-07	Mark	Provisionally book a room at OS for 20 September and check whether OS can provide lunch	20 June
20240524-08	Mark	Set up a poll to determine the best date for the business planning meeting	31 May

11 AOB

- Cheryl is available to support recruitment of potential new members.
- John is presenting re Crown Estate at the Esri conference in San Diego, and this represents an opportunity for AGI.